

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, January 20, 2022

7:30 P.M.

The follow participants were present via ZOOM videoconference

Meryl W. Ben-Levy, President
David Dubner
Michael Levine
Steven Litvack
David Seinfeld
Bruce Valauri

ALSO PRESENT

Allison Brown	Superintendent
Susan Warren	Assistant Superintendent for Business and Administration
Karina Báez	Assistant Superintendent for Primary Education
Nancy Carney Jones	District Clerk

ABSENT

Clifford Saffron, Vice President	
Michael Goldspiel	Assistant Superintendent for Secondary Education
Jaideep Grewal	Student Delegate

7:30 p.m. - Board of Education Meeting

Ms. Ben-Levy called the meeting to order at 7:47 p.m.

Preliminary Announcements

As authorized by Legislation, signed by Governor Kathy Hochul on September 2, 2021, and as extended, by subsequent Executive Order, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The meeting will be video broadcasted in order to provide the public with the ability to view or listen to the meeting. This meeting will also be recorded and later transcribed in accordance with Chapter 417 of the New York Laws of 2021.

Pledge of Allegiance

Treasurer's Report

Recommendation to accept the Treasurer's Report for October 2021 (**Attachment T1**) and November 2021 (**Attachment T2**)

Ms. Ben-Levy moved, seconded by Mr. Seinfeld carried by a vote of 6-0, (Mr. Saffron absent) to accept the Treasurer's Report for October 2021 and November 2021.

Minutes

Recommendation to accept the minutes from the following meeting(s):
December 9, 2021

Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 6-0, (Mr. Saffron absent) to accept the minutes for December 9, 2021.

Board President's Comments

Ms. Ben-Levy wished everyone a very happy, healthy, and safe New Year. On behalf of the Board of Education, Ms. Ben-Levy congratulated this year's Regeneron Science Talent Search 2022 Scholars, Maya Groothuis, Hailee Youn, Harshita Sehgal and Lindsay Fabricant and announced Hailee Youn has been named a finalist.

In addition, Ms. Ben-Levy thanked the Administrative team for distributing the in-home COVID test kits to the families of the students in the community that New York State had supplied to the district.

Superintendent's Comments

Ms. Brown thanked the Board of Education for acknowledging the efforts of the Administrative team in the recent distribution of the in-home COVID test kits to the community. Ms. Brown thanked the members of the staff for their participation in this community endeavor.

Ms. Brown spoke of the incredible accomplishments and talents of ALL the students who participated in the Research Program. She acknowledged the Regeneron Semifinalists and Finalist and expressed her excitement for what these students have achieved. She recognized Dr. Allyson Weseley, Research Coordinator, as an incredible teacher. Ms. Brown spoke of Dr. Weseley's outstanding research program and her encouragement to students to participate in such programs as the Regeneron Science Talent Search.

Ms. Brown congratulated, Nicole Rosen, Speech and Language teacher at Harbor Hill who will receive tenure this evening.

Student Delegate's Comments

Mr. Grewal was not in attendance this evening.

PUBLIC COMMENT Limited to Agenda Items ONLY

(Will be limited to ½ hour, no more than 2 minutes per speaker).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Citizens will be recognized by the presiding officer. Please state your name and address before speaking and direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are

not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comments.

Ms. Ben-Levy made a motion to move the agenda and including the agenda addendum as a consent agenda.

Ms. Ben-Levy moved, Mr. Litvack seconded and carried by a vote of 6-0, (Mr. Saffron absent) to accept as a consent agenda.

Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 6-0, (Mr. Saffron absent) to adopt as a consent agenda with the agenda addendum.

ACTION ITEMS

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

P.3 Recommendation to increase the hourly rate of pay to \$27.00 for Part time bus drivers effective 2/07/22.

P.4 Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.4)**

Addendum

P.1 Professional

Item	Name	Action	Position / Replacing	Location	From	To	Tenure Area	Certification / Class / Step / Salary
------	------	--------	----------------------	----------	------	----	-------------	---------------------------------------

9	Julia Ceriello	Resignation	Teaching Assistant	HH			1/19/22 (last day of employment)		
---	----------------	-------------	--------------------	----	--	--	-------------------------------------	--	--

P.2 Classified

Item	Name	Action	Position / Replacing	Class	Type	Location	From	To	Certification Class / Step Salary
5	J. Robin Shea	Resignation	Sr. Account Clerk				1/19/22 (last day of employment)		

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Hofstra University
 Services: 2022 Roslyn Middle School graduation at David S. Mack Sports Complex on June 23, 2022*
 Fees: Total estimated to be \$17,000.00
 (Agreement is subject to review and approval by district counsel)
**This contract for the 2021-2022 school year is subject to the Governor's order regarding New York State school closure and is contingent upon local, state, and federal COVID-19 regulations.*

- (ii) Contractor: Jericho Union Free School District
 Services: Health and Welfare Services for 2 students attending out of district schools for the 2021-2022 school year
 Fees: \$1,290.44 per student
 Total estimated to be \$2,580.88

- (iii) Contractor: Uniondale Union Free School District
 Services: Health and Welfare Services for 14 students attending out of district schools for the 2021-2022 school year
 Fees: \$934.27 per student
 Total estimated to be \$13,079.78

- (iv) Contractor: Keeping Your Books
 Services: Consulting services for District Accountant for 2021-22
 Fees: Total estimated not to exceed \$10,000.00
 (Agreement is subject to review and approval by District counsel)

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 24, 2021 (item B.1. (xxii)) and amended first on November 18, 2021 (item B.1. (iv)):

- (v) *Contractor: Metro Therapy, Inc.
 Services: Various services for the 2021-22 school year as specified in the agreement
 Fees: Total estimated to be ~~\$11,500.00~~ \$11,850.00 (~~\$1,500.00~~ \$1,850.00 for the summer program; \$10,000.00 for the school year)

B.2. Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

B.3. Recommendation to approve **2021-22** budget increase appropriation requests:

<u>FROM REVENUE CODE</u>		<u>AMOUNT</u>
5997.816	Appropriated Reserve - EBALR	\$45,398.67
	Subtotal	\$45,398.67

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
9089-160-03-9000-303	CLERICAL TERM PAY	\$45,398.67
	Subtotal	\$45,398.67

REASON FOR TRANSFER REQUEST: To release funds, not to exceed the amount above, from the Employee Benefit Accrued Liability Reserve, and appropriate these funds to pay for unused vacation time for staff who have resigned in accordance with their Collective Bargaining Agreement.

B.4. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2850-448-08-6700-801	CO-CURR FIELD TRIPS	\$1,415.40
	Subtotal	\$1,415.40

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
5510-163-03-9000-303	TRANS N C SAL SUPLM	\$1,415.40
	Subtotal	\$1,415.40

REASON FOR TRANSFER REQUEST: To cover the transportation costs associated with RHS club trips.

B.5. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
1620-430-03-9000-310	CONT SVCES - SECURITY	\$10,000.00

Subtotal **\$10,000.00**

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-421-03-9000-310	CARTING – DIST	\$10,000.00
	Subtotal	\$10,000.00

REASON FOR TRANSFER REQUEST: To cover additional rubbish removal and carting costs.

B.6. Recommendation to approve **2021-22** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
9950-900-03-9000-303	TFER-CAPITAL FUND	\$15,927.00
	Subtotal	\$15,927.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1621-443-03-9000-310	MAINT PROF/TECH SVCES	\$15,927.00
	Subtotal	\$15,927.00

REASON FOR TRANSFER REQUEST: To cover the cost of environmental testing at East Hills School as part of Capital improvements within the district in order to expedite the start of the project.

B.7. Recommendation to approve a payment in the amount of \$55,669.35 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 11/30/2021.

B.8. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$91.41	HS Reimbursables	2110-201-08-20HS	H21-00047	HS #3 EXP.

B.9. Recommendation to set the standard mileage rate for the business use of employee-owned vehicles at 58.5 cents per mile (IRS rate) effective January 1, 2022 in accordance with IRS announcement 2021-251 and Board of Education Policy. [This is an increase from the 2021 rate of 56 cents per mile] **(Attachment B.9.)**

B.10. Extraclassroom Activity Treasurer Reports **(Attachment B.10.)**
 High School, October, November 2021
 Middle School, October, November 2021

- B.11.** Recommendation to accept, pursuant to receipt by Dr. Scott Andrews, Roslyn High School Principal, a mini-grant from Rochester Institute of Technology, in the amount of \$500.00, to be appropriated to 2110.450.08.3000.801 to be used for PLTW programming, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.12.** Recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, to declare as obsolete the attached item which is no longer of use in the district. It is either not functioning and cannot be repaired, or has become obsolete. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.12.)**
- B.13.** Recommendation by Michelle Hazen, Harbor Hill Principal, to declare as obsolete the attached item which is no longer of use in the district. It is either not functioning and cannot be repaired, or has become obsolete. This item may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.13.)**

CURRICULUM AND INSTRUCTION:

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 30, 2021, December 6,8,14, 20 and 21,2021 and January 5 and 6, 2022.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 9, 29 and 30, 2021, December 3,6,8,9,13,14,16,20 and 21, 2021, January 3 and 4, 2022.
- C&I.3** Recommendation to approve the creation of a new High School club – Mental Health Awareness Club

BOARD OF EDUCATION:

BOE.1 WHEREAS the Board of Education received a Management Letter from our independent auditor, Cullen & Danowski, L.L.P **and**

WHEREAS the recommendations in that Management Letter have been studied by administration and a “Corrective Action Plan” shared with the Audit Committee,

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the submission of the letter attached to this agenda as its official response and

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to sign the letter on behalf of the district.

BOE.2 BE IT RESOLVED, that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement between the District and Nassau County Board of Elections; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Memorandum of Agreement on behalf of the Board of Education.

BOE.3 BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a contemplated due process complaint, a copy of which has been provided to and reviewed by members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

BOE.4 Recommendation to conduct the *Second reading* of the Board of Education Policies:

5151 Homeless Children **(Attachment BOE.4)**

BOE.5 BE IT RESOLVED, that the Board of Education hereby approves the “Release and Assignment” between the District and Travelers Casualty and Surety Company of America in connection with claim # T-2016314.

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Release and Assignment on behalf of the Board of Education.

Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 6-0, (Mr. Saffron absent) to accept the Personnel Agenda Items P.1 - P.4, Addenda P.1- P.2, Business/Finance Agenda Items B.1 – B.13, Curriculum and Instruction Agenda Items C&I.1 – C&I.3, and Board of Education Agenda Item BOE.1 - BOE.5 as a consent agenda.

Adjournment

There being no further business to come before the Board of Education, Ms. Ben-Levy made a motion to adjourn, seconded by Mr. Levine, carried by vote of 6-0, (Mr. Saffron absent) to adjourn at 7:59 p.m.

Respectfully submitted,
Nancy Carney Jones
Nancy Carney Jones
District Clerk

